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18 December 1969

MEMORANDUM FOR THE RECORD

SUBJECT: Elaboration of Motorized Shelving Costs

[] phoned to ask what the \$860,000 for shelving at the Records Center included. After some research into the negotiations of NPIC and RID contracts plus the meetings held to date on the [] plan I informed him:

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- a. No one has yet bid formally on the [] contract. This has been at the specific request of the Logistics Procurement Chief, because he had problems on the RID contract when bids were permitted without engineering performance specifications and the vendors later claimed to have different understandings of the requirements. Consequently, the \$860,000 is a "ball park" estimate from Estey Company. Logistics will ask for detailed bids after the Norfolk Survey is in and the DDS approves that next step.
- b. The Norfolk Engineers have completed their first interim report and the [] Engineer received it today. I asked him to give an information copy [] today. The formal report will proceed to OL/Real Estate and Construction Div. Our Staff had taken those surveying engineers to view motorized shelving installations produced by:

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- (1) Estey Company - (Elecompac)
Red Bank, New Jersey
(installations at American University and RID/DDP.)
(Metal Shelves - Separate Motor for each Range - Chain Drive)
- (2) Lundia Co. (Fullspace)
Decatur, Ill.
(Installations at NPIC, and D.N. Owens
Five manual Units in the Agency)
(Wooden Shelves - One Motor per 6 Ranges - gear Drive)

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- (3) H.P.H. Industries (Magic Aisle)
 San Pedro, Calif.
 (Installation at Princeton, N. Jersey Hospital)
 (Use existing shelves - Motor driven Cable under floor)

- c. Past contracts and current discussions for motorized shelving indicate plans are to include:

Shelving and installation
 Double faced access
 112" high x 15" deep x 40" wide units
 Lighting above movable shelves
 Flooring level with rails
 Reinforced main aisle

- d. The NPIC and RID Contract bids were:

NPIC (June 1969) (Bought FULLSPACE)

	<u>FULLSPACE</u>	<u>ESTEY</u>
Cost Installed	\$ 184,718	\$ 218,154
Cu. Ft. Capacity	20,000	23,557
Cost per file inch	.77	.77

	<u>RID</u> (December 1969)	(Bought ESTEY)
Cost Installed	98,747	93,076
Cu. Ft. Capacity	14,082	13,664
Cost per file inch	.58	.57

- e. "Ball Park Estimate"

Cost Installed	\$ 859,000
Cu. Ft. Capacity	142,000
Cost per file inch	.50

- f. Reasons for Differences

The NPIC installation included delux finish on exposed ends of aisles. This "Marlite #755" finish is beautiful and improves the work area tremendously. No lighting included.

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The NPIC shelving is 84" high 12" deep and 36" wide.
The ☐ plan is for larger units with lights.

g. Additional Costs:

The ☐ engineers anticipate a need to relocate water lines, fire hoses, alarms, and phones in the Records Center if movable shelving is installed.

The Records Center Chief anticipates a need for 6 laborers and one clerk (GS-3) to move and keep track of 100,000 boxes of records during the six to twelve months the removal, installation, and re-shelving will be underway. Provision for such temporary contract employees is included in the DDS ceiling for contract employees.

The vendors promise delivery of the 140,000 feet of shelving in 3 to 6 months with installation requiring about 6 more months.



Chief,
Records Administration Branch, SSS

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